REVISION 2

Inter Q&A Services Lda Corporate

POLICY

QUALITY POLICY



IQASQ-CO00-POL-05210 - 0



QUALITY POLICY

Inter Q&A Services Lda (IQAS) is a company focused on providing Quality Control services that will achieve or exceed our customers' expectations towards a total **Customer**Satisfaction experience.

To achieve this goal IQAS:

- 1. Will commit to an implementation of a strong Quality Management System in compliance to the requirements of ISO 9001-2015.
- 2. Will apply Risk based management and process focus with inclusion of all relevant interested parties.
- **3.** Will foster a strong and speedy rotation of the PDCA cycle supporting **Continuous Improvement** (apply consistently the 5 principles of Kaizen: know your customer, free flow of processes, go to the spot, empower people, be transparent)
- 4. Will nurture **Total Participation**, innovation, and youthful spirit as IQAS foundation



IQAS CEO (COO):

GENILSON DOS SANTOS

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Quality Objectives Links:

- 1." achieve or exceed our customers' expectations" <u>reporting speed and accuracy, no errors</u>
- 2." total **Customer Satisfaction** experience" <u>— customer survey satisfaction level scores</u>
- 3. "implementation of a strong Quality Management System in compliance to the requirements of ISO 9001-2015." – <u>successful certification</u>

"Empower people, be transparent" <u>– introduction of Code of Conduct</u>

- 4." Risk based management and process focus with inclusion of all relevant interested parties." – risks identification and process flow for all procedures and processes
- 5. "a strong and speedy rotation of the PDCA cycle supporting **Continuous Improvement"** – introduction and management of standardized themes
- 6." **Total Participation**, innovation, and youthful spirit" weekly team meetings, job progression chart, personal development plans)

Revision	Content	Date
1	Initial establishment	14/05/2024
2	Added the name of the COO on the signoff area, added the linking of the quality objectives to the Policy wording	12/06/2024